

**Andhra University**  
**B.Sc(CS/IT) Under CBCS with effective from academic year 2015-2016**  
**1<sup>st</sup> Year – 1<sup>st</sup> semester**

**COMPUETR FUNDAMENTALS AND MS-OFFICE**

**TIME: 3hrs**

**Max. Marks: 75**

**MODEL QUESTION PAPER**

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PART -A ( 5 x 5 = 25 MARKS)

Answer any five of the following

1. Define computer? What are the types of computers?
2. How does a keyboard work?
3. What is binary number system? Explain binary addition with example?
4. Explain system software?
5. Write about memory management?
6. What is flowchart? Explain symbols used in flowchart?
7. Explain about header and footers in ms-word?
8. List out various views in PowerPoint?

PART-B (5 x 10 =50)

ANSWER ALL QUESTIONS

- 9 (a) Draw the block diagram of computer? Explain components of computer?

OR

- (b) Explain different output devices?

- 10 (a) Explain computer memory?

OR

- (b) Explain ACSII and GRAY codes?

- 11 (a) What is operating system? Explain types of operating systems?

OR

- (b) Explain various types of application software?

- 12 (a) What is programming language? Explain of types of programming languages?

OR

- (b) Explain features of ms-word? How to edit a word document?

- 13 (a) What is function? Explain various types of functions in ms-excel?

OR

- (b) What is presentation? How to create a presentation in PowerPoint?

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